

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
November 19, 2009

The Town of Sylva Board of Commissioners held their regularly scheduled meeting on November 19, 2009 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Brenda Oliver and Commissioners Harold Hensley, Sarah Graham, Stacy Knotts and Maurice Moody

MEMBERS ABSENT: Commissioner Ray Lewis

STAFF PRESENT: Adrienne Isenhower (Town Manager), Brandi King (Town Clerk), Tammy Hooper (Assistant Police Chief), Jeff Jamison (Police Chief), Dan Schaeffer (Public Works Director) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Allison Brantley, Eric Moore, Giles Morris, Dottie Brunette, Mary Selzer, Sheryl Rudd, Mike Garrett, Danny Allen and Julie Sylvester

CALLED TO ORDER: Mayor Oliver called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: *Commissioner Knotts made a motion to approve the agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: Oliver attended the National League of Cities Conference in San Antonio, TX. The conference covered issues such as healthcare and energy conservation. Oliver reported on "Haven for Hope" which is a homeless shelter that helps the homeless and veterans with medical, dental and vision care.

Oliver also recognized Mr. Harold Hooper who recently passed away. Hooper served as the Town Clerk of Sylva for many years.

COMMISSIONERS REPORT: Commissioner Hensley stated "Neighbors in Need" needs donations and volunteers.

Commissioner Knotts stated the Rhodes Cove Sewer Construction Project is now underway. The Board is invited to the TWSA groundbreaking ceremony on Monday, November 30th at 2:00 p.m. and their annual meeting on December 8th at 6:00 p.m.

PUBLIC WORKS DEPARTMENT REPORT: Schaeffer reported there have been several requests for trash receptacles on Mill Street. He will have a quote ready for the next Board meeting.

Schaeffer stated the Board needs to develop a street light policy because he has received several requests from residents. The Board needs to identify areas that are in need of street lights so the requests can be included in the budget.

Schaeffer also reported that he would like to donate surplus bicycles to Western Carolina University. *Commissioner Knotts made a motion to donate bicycles to WCU if no one has claimed them within six weeks. The motion carries with a unanimous vote.*

POLICE DEPARTMENT REPORT: Chief Jamison reported on the statistics from the previous month.

Jamison stated the Police Department will be getting three new police cars next week. Jamison requests the Board allow him to keep the three old cars to help expand the police department fleet. The police department will be receiving \$15,000 in grant monies to equip the new cars. An additional \$20,000 would be needed to equip the cars which could be used from the departmental fund balance. It would cost an additional \$1,500 for insurance and \$2,000 for fuel and maintenance costs to keep the old cars in the fleet. Commissioner Hensley stated the Board will re-address the issue at their next Board meeting.

PLANNING BOARD REPORT: Isenhower stated the Planning Board reviewed and approved the Flood Damage Prevention Ordinance. Isenhower is also working with Chris Cooper at WCU to get his students involved in finding a parking solution for downtown.

DSA REPORT: Sylvester reported that a Holiday Open House will be held on December 1st from 6:00 to 9:00 p.m. The final “Sylva After Dark” of the year will be held on December 4th. The Christmas Parade will be on December 5th at 3:30 p.m. and “Pictures with Santa” will be from noon to 3:00 pm.

TENNESSEE GARRETT HEIRS PROPERTY (CHARLES STREET): There is a partially demolished trailer on the property of 55 Charles Street. Mike Garrett is in the process of taking down the trailer. The Board would like to see the trailer removed within 30 days. The Zoning Board of Adjustments will not need to take any further action at this time.

ROBERT BROOKS PROPERTY (RHODES COVE): The property has an unfinished structure, inoperable vehicles and debris. Ridenour has received no response from the property owner concerning the clean-up of the property. *Zoning Board of Adjustment Member Moody made a motion to proceed with the clean-up of the property. The motion carries with a unanimous vote.*

PINNACLE PARK EVALUATION PROPOSAL: Emily Elders of the Jackson County Greenways has developed a proposal for updates and evaluations of Pinnacle Park. Mayor Oliver stated there was no mention of consultation with the Pinnacle Park Foundation. *Commissioner Graham made a motion to accept the proposal with the clause that the Pinnacle Park Foundation be consulted is included in the proposal. The motion carries with a unanimous vote.*

JACKSON COUNTY LIBRARY DISCUSSION: Dottie Brunette and Mary Selzer reported on the progress of the Library Construction and the increase in circulation numbers of the current library.

RIDGEWAY STREET TEMPORARY CLOSE: County Manager Westmoreland has asked the Board to close Ridgeway Street for approximately three months during construction of the new library. *Commissioner Moody made a motion to temporarily close Ridgeway Street provided there is adequate detour signage. The motion carries with a unanimous vote*

ADJOURNMENT: *Commissioner Moody made a motion to adjourn the meeting. The motion carries and the meeting was adjourned at 10:15 a.m.*

Brenda A. Oliver
Mayor

Brandi H. King
Town Clerk