

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
July 16, 2009

The Town of Sylva Board of Commissioners held their regularly scheduled meeting on July 16, 2009 at 9:15 a.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Pro-Tem Maurice Moody and Commissioners Sarah Graham, Harold Hensley, Ray Lewis and Stacy Knotts

MEMBERS ABSENT: Mayor Brenda Oliver

STAFF PRESENT: Brandi Henson King (Town Clerk), Eric Ridenour (Town Attorney), Jeff Jamison (Police Chief), Dan Schaeffer (Public Works Director) and Adrienne Isenhower (Town Manager)

VISITORS PRESENT: Stephanie Salmons, Luther Jones, Rebecca Henson, Mickey Henson, David Kelley, Julie Sylvester and Danny Allen

CALLED TO ORDER: Mayor Pro-Tem Moody called the meeting to order at 9:15 a.m.

APPROVAL OF AGENDA: Mayor Pro-Tem Moody requested that a closed session regarding a pending law suit be added to the agenda. *Commissioner Graham made a motion to approve the agenda as amended and the motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Lewis made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: None

COMMISSIONER'S REPORT: None

MANAGER'S REPORT: Isenhower stated she has received complaints that citizens are not cleaning up after their pets on Main Street. She has looked into installing at least two pet stations in downtown that would cost approximately \$400 each. The refill bags cost \$100. Commissioners Knotts and Graham would like to see them installed. Commissioner Hensley stated taxpayers should not be responsible. The item will be added to the next meetings agenda.

PUBLIC WORKS REPORT: Schaeffer reported the sod has been installed at the Bridge Park and the trees will be planted in September. Schaeffer thanked Lifeway for their work at Poteet Park. Commissioner Lewis stated the no parking and no skateboarding signs at the park need to be repainted. Schaeffer also questioned whether

or not animals should be banned from Bridge Park since they are not allowed in the other parks.

POLICE DEPARTMENT REPORT: Jamison reported on statistics for the previous month. Jamison also stated that he has been asked to address the WCU football team in August.

PLANNING BOARD REPORT: Luther Jones reported that the Planning Board decided that all requests for variances and other zoning amendments should be requested in person or in writing. The Subdivision Ordinance should be finalized at next months meeting. The Planning Board will also be getting more information from DSA about directional signage at their next meeting.

DSA REPORT: Sylvester reported that ‘Sylva After Dark’ has turned into a great event. The ‘Chili Fest’ will be held on October 10th and the Book Fair will be November 14th.

PUBLIC HEARING – REZONE SUNRISE PARK AREA: The Public Hearing was called to order at 9:30 a.m. The purpose of the public hearing was to receive input about the rezoning of two parcels owned by Carl Throgmorton in the Sunrise Park Area to B-2. There was no public input. The Hearing was closed at 9:32 a.m.

CLOSED SESSION: *Commissioner Lewis made a motion to go into closed session pursuant to G.S. 143-318.11 (a) (3) regarding a pending lawsuit. The motion carries with a unanimous vote and the Board entered into closed session at 9:33 a.m. Commissioner Grahams made a motion to come out of closed session. The motion carries and the Board entered into regular session at 9:42 a.m.*

STORMWATER PRESENTATION: Mickey and Rebecca Henson of Appalachian Environmental Services stated they prepared a Stormwater Management Plan for the Town in 2005. They found that 100 pipes are not functioning, 360 pipes do not meet the 10 year storm requirements and 100 pipes do not meet the 25 year storm requirements. Appalachian Environmental Services would like to pursue grant funding on behalf of the Town to design and repair the 560 pipes. They would seek state and federal grants. Moody would like to see a written proposal for next months meeting.

DUKE ENERGY STREET LIGHT PROPOSAL: Schaeffer requested the item be tabled until next month’s agenda.

SIGN ORDINANCE AMENDMENT – SANDWICH BOARDS: Richard Powell with the County has agreed to enforce the ordinance. *Commissioner Knotts made a motion to adopt the ordinance amendment with a \$40 annual fee for a permit with the Board reviewing the ordinance after 12 months. The motion carries with a unanimous vote.*

REZONE SUNRISE PARK AREA: *Commissioner Hensley made a motion to rezone two parcels (PINS 7641-47-2443 and 7641-47-3492) owned by Carl Throgmorton at 12 Caldwell Street from R-2 to B-2. The motion carries with a unanimous vote.*

MOTOR VEHICLE RECORDS POLICY: The purpose of the policy would be to allow the Town to check the motor vehicle records of all employees. *Commissioner Graham made a motion to adopt the policy and the motion carries with a unanimous vote.*

DRUG AND ALCOHOL POLICY: Amy Whisnant of the League of Municipalities recommended the Town develop a drug and alcohol policy. *Commissioner Graham made a motion to adopt the policy and the motion carries with a unanimous vote.*

MUNICIPAL REIMBURSEMENT AGREEMENT FOR PEDESTRIAN GRANT: This agreement is between the Town and NCDOT for the administration of the Pedestrian Grant and establishes the plans, monies and timeframe for the grant and must be executed. *Commissioner Knotts made a motion to approve the agreement. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting. The meeting was adjourned at 10:00 a.m.*

Maurice Moody
Mayor Pro-Tem

Brandi H. King
Town Clerk