

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
June 4, 2009

The Town of Sylva Board of Commissioners held a regularly scheduled meeting on June 4, 2009 at 7:00 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

MEMBERS PRESENT: Mayor Brenda Oliver and Commissioners Sarah Graham, Harold Hensley, Ray Lewis, Maurice Moody and Stacy Knotts

MEMBERS ABSENT: None

STAFF PRESENT: Adrienne Isenhower (Town Manager), Brandi Henson King (Town Clerk) and Eric Ridenour (Town Attorney)

VISITORS PRESENT: Mike Beck, Mike Bryson, Chris Greene, Gibbs Knotts, Whitney Knotts, Karen Nix and Stephanie Salmons

CALLED TO ORDER: Mayor Oliver called the regularly scheduled meeting to order at 7:00 p.m.

APPROVAL OF AGENDA: *Commissioner Knotts made a motion to approve the agenda. The motion carries with a unanimous vote.*

APPROVAL OF CONSENT AGENDA: *Commissioner Moody made a motion to approve the consent agenda and the motion carries with a unanimous vote.*

PUBLIC COMMENTS: None

MAYOR'S REPORT: Mayor Oliver stated she spoke with Tim Campbell of Jackson Paper and they would like to participate in a public forum in the near future. Oliver also stated that Mountain Projects, United Christian Ministries, Neighbors in Need and the Community Table are looking to purchase property for a "One Stop Shop" for their organizations. Federal stimulus money could be available for the project.

COMMISSIONER'S REPORT: Commissioner Knotts stated since there is not a sidewalk from the Poteet Park parking lot to the pool signs should be posted directing pedestrians to the pathway behind the pool and the garbage trucks should be parked somewhere else so the path can be used.

Commissioner Hensley made a motion to donate the \$1,500 that is budgeted for the Town's Christmas Dinner to a worthy cause for dinners for the needy during the holidays. The motion carries with a unanimous vote.

MANAGER'S REPORT: Isenhower provided the Board with a summary sheet of changes they wanted made from the budget work session. Isenhower also stated the Planning Board was confused as to what area the Board wanted them to look at in the

Sunrise Park area to be rezoned as commercial. Oliver stated the Planning Board needs to make a recommendation as to what area should be rezoned.

CELL PHONE PROVISION AND USE POLICY: *Commissioner Moody made a motion to adopt the Cell Phone Provision and Use Policy. The motion carries with a unanimous vote.*

2010 CENSUS PARTNER PROCLAMATION: *Commissioner Graham made a motion to approve the proclamation. The motion carries with a unanimous vote.*

2009-2010 DIXON HUGHES AUDIT CONTRACT: *Commissioner Lewis made a motion to approve the 2009-2010 Audit Contract. The motion carries with a unanimous vote.*

ADMINISTRATIVE POSITION RECLASSIFICATIONS: In order to better segregate duties of the administration department the finance officer and tax collector positions need to be reclassified. Lynn Bryant would be reclassified as the Finance Officer/Deputy Tax Collector. Brandi King would be reclassified as the Town Clerk/Tax Collector/Personnel Technician. Oliver stated she spoke with Mitch Crisp about the reclassifications and he stated it would help remedy the audit findings. Isenhower recommends a 10% pay increase for Bryant and King. *Commissioner Knotts made a motion to reclassify the positions with a 10% pay increase. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Knotts made a motion to adjourn the regularly scheduled meeting. The meeting was adjourned at 7:30 p.m.*

Brenda A. Oliver
Mayor

Brandi H. King
Town Clerk